

14 MAR 1972

MEMORANDUM FOR: Deputy Director for Support

SUBJECT : Office of Personnel Report - Week Ending  
10 March 1972

1. Trial Retirement Programs: On 9 March, representatives of our Retirement Affairs Division met with a representative of the Civil Service Commission to update our knowledge of trial retirement programs in the Federal Government. Only seven departments or agencies are using trial retirement, and then on a very limited scale (only eight persons at the most in any one department). One agency, AID, has dropped it completely as being unworkable in an organization forced to make reductions in personnel strength. Trial retirement programs are so relatively new, so limited in size and appeal and have had such unimpressive experience that the Civil Service Commission is completely neutral at this time.

2. Performance Evaluation: We are continuing our review of current literature and activity in the area of performance evaluation. In this regard, we met with representatives of the Department of State (Clifford Hailey and Mary Olmstead) to discuss current objectives of the pending revisions of the Foreign Service performance evaluation system.

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3. Position Management:

25X1A a. A preliminary meeting was held with the Office  
25X1A of Communications Special Programs Division officials concerning the  
proposed phase out of the [REDACTED] and the relocation of  
the program activity to [REDACTED]

b. A meeting was held with Office of Communications  
Career Management and Training Staff officials on the proposed  
changing of Commo Tech-Radio and Commo Tech-Crypt to Tele Communi-  
cations Specialist.

25X1A c. A meeting was held with the Assistant Deputy to  
the DCI Intelligence Community Group (former NIFE Staff) to discuss  
the new proposed organization. Information on comparable jobs has been  
secured from the Office of Management and Budget and the National  
Security Council. Also, a meeting was held with [REDACTED] the  
Comptroller of the Group, to discuss details of the budget and management  
functions.

4. Summer Intern Program: Based on an inquiry from the  
School of Medicine of the University of Southern California at Los Angeles,  
the Office of Medical Services is considering the use of scientific and  
technical Summer Interns during the summer of 1973. This is purely  
exploratory at this stage and envisions using second and third year  
medical students.

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5. Presidential Classroom: The Presidential Classroom group last week was smaller than the previous groups. Thirty signed up for the orientation but only 17 reported to the bus. In spite of the reduced number, the interest was as keen as in previous sessions.

6. Day Care Center Study: A paper has been sent to the Deputy General Counsel highlighting the efforts to date of the Day Care Committee, preliminary to meeting with him at an early opportunity for informal exploration of the legal issues involved in the establishment of a day care center. The phones were busy last week as the components responded to our sampling of employee reactions to the establishment of a day care facility.

7. Blood Donor Day: Agency employees donated 195 pints of blood on 7 March. This is the largest donation since March 1971. Needless to say, Red Cross officials are very pleased.

8. Open Season: The U. S. Civil Service Commission has announced an open season for enrollments or changes in the Federal Employees Health Benefits Program during the period 15 March through 14 April. The rates for our Association Plan have been approved by the Civil Service Commission, and the single rate is \$3.15 and the family rate is \$8.81 monthly.

/s/Harry B. Fisher

Harry B. Fisher  
Director of Personnel

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